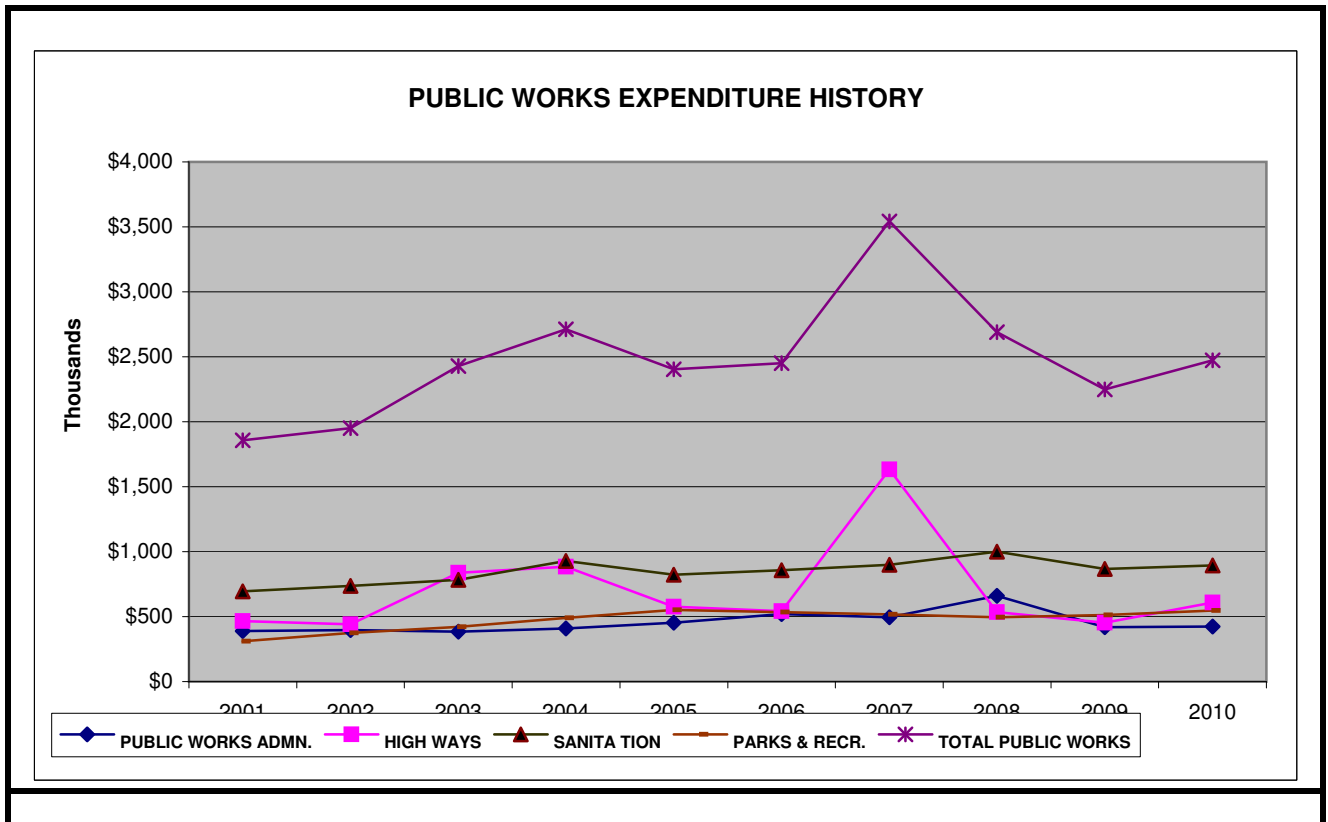


PUBLIC WORKS: DEPARTMENTAL EXPENDITURES

The Public Works Department provides collection of solid waste and recyclables for all single family homes. In addition, the department provides maintenance for City streets and City parks, and maintains all City vehicles and utility equipment.



**PUBLIC WORKS ADMINISTRATION
GENERAL MANAGEMENT:**

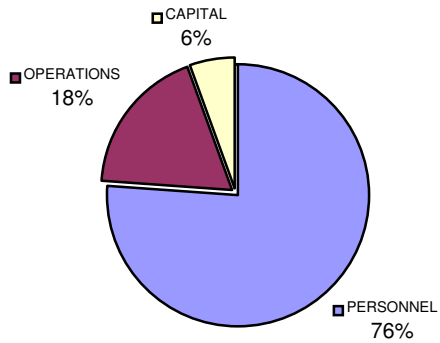
MISSION STATEMENT: To plan, manage and administer all activities in the department to effect the most efficient and economical operation in all functions the department performs. This includes: maintaining records on personnel, equipment, and work volumes; responding to concerns citizen in a timely manner; coordinating with County and State programs, e.g., recycling, solid waste, and urban forestry. In addition, develop training opportunities for employees so they can stay abreast of technological advances and service delivery methods. Fleet maintenance continues to be proactive to ensure equipment downtime does not interfere with City services. This is achieved through an intense preventative maintenance program that is contracted out to a private vendor.

PROGRAM GOALS:

1. Continue improving automated records management.
2. Continue with an intense preventative maintenance program.

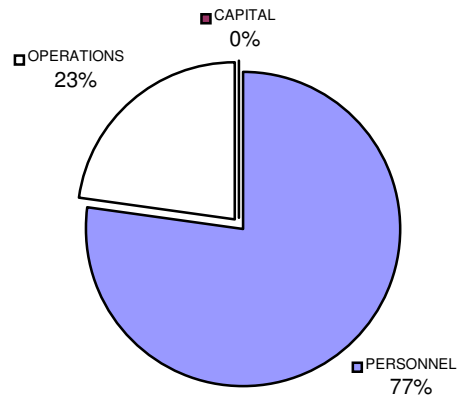
PUBLIC WORKS - ADMINISTRATION

**FY 2010
ACTUAL**



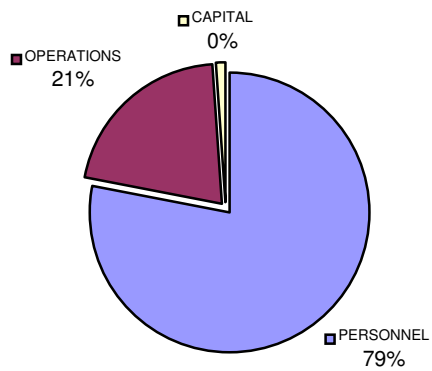
■ PERSONNEL ■ OPERATIONS ■ CAPITAL

**FY 2011
BUDGET**



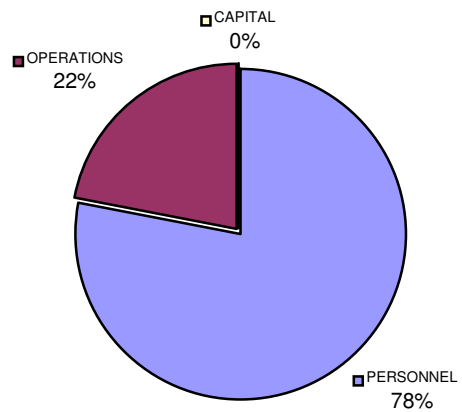
■ PERSONNEL □ OPERATIONS ■ CAPITAL

**FY 2012
PROPOSED**



■ PERSONNEL ■ OPERATIONS ■ CAPITAL

**FY 2013
PROJECTED**



■ PERSONNEL ■ OPERATIONS ■ CAPITAL

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

Public Works Department

- 01-3510-45300 P.W. Director:** Annual salary.
- 01-3510-45400 Employee Services:** Salaries and accruals paid to public works Administrative Employees.
- 01-3510-45650 Overtime:** Compensation for overtime.
- 01-3510-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3510-46500 Health & Life Insurance:** Provides group health and life insurance for employees.
- 01-3510-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3510-48000 Retirement / Pension:** An employee benefit.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3510-45300	P.W. Director	\$72,550	\$72,550	\$74,727	\$76,183	3.00%
01-3510-45400	Employee Services	172,074	239,918	254,076	247,120	5.90%
01-3510-45650	Overtime	906	2,500	3,500	3,500	40.00%
01-3510-46300	F.I.C.A.	17,313	24,095	25,421	25,000	5.50%
01-3510-46500	Health & Life Insurance	27,252	39,300	41,300	40,200	5.09%
01-3510-47000	Worker's Compensation	13,604	22,775	24,955	24,850	9.57%
01-3510-48000	Retirement / Pension	18,306	32,699	37,392	33,780	14.35%
Total Personnel Expenses		\$322,005	\$433,837	\$461,371	\$450,633	6.35%

POSITIONS

Full-Time

Public Works Director	1	1	1	1
Assistant Director	1	1	1	1
Fleet Manager	1	1	1	1
Mechanic	1	1	1	1
Adm. Assistant	1	1	1	1
Custodian	1	1	1	1
<u>Total P.W. Administration Positions</u>	6	6	6	6

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES - ADMINISTRATION

Public Works Department

- 01-3510-50750 Equipment Maint. Contracts:** Costs associated with the maintenance agreements of air conditioning and facility environmental systems.
- 01-3510-51000 Preventive Vehicle Repair & Maint. Contract:** Preventive maintenance and repair program contracted with private vendor for all City vehicles. Allowed an increase of 3% for petroleum product prices.
- 01-3510-52100 Building Maintenance & Repair:** Any costs associated with repairs such as labor, supplies, and maintenance materials to upkeep the buildings in good condition. (Interior or exterior painting, pest control, electrical work, plumbing, heating repair, ventilation, air condition repair, etc.)
- 01-3510-52110 Office Equipment Maint. & Repair:** Maintenance, operation and repair of office equipment such as the copier machine and typewriter, etc.
- 01-3510-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair, parts such as tires, batteries and labor for public works administration vehicles.
- 01-3510-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for public works vehicles.
- 01-3510-52500 Computer Supplies:** Ribbons, paper, memory expansions, additional processing capability, cables, connectors, computer hardware, cords, etc.
- 01-3510-52510 Pantry Supplies:** Cost associated with purchase of sugar, coffee, tea, water and other supplies to entertain the employees.
- 01-3510-52520 Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the public works administration.
- 01-3510-52550 Janitorial Supplies:** Cost associated with the purchase of cleaning supplies, bath tissues, soaps, etc.
- 01-3510-53120 Safety Supplies:** For use in ongoing safety programs. Additional funding was included for coats and blankets to be used by employees during snow emergencies.
- 01-3510-53510 Dues & Subscriptions:** Professional dues, various subscriptions for APWA, Nurseryman, Ground Maintenance, etc.
- 01-3510-53540 Travel & Meetings:** Expenses incurred by employees while on official City business, including attendance at meetings, seminars, mileage, parking, tolls and accommodations, etc.
- 01-3510-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.

OPERATING EXPENSES CONTINUED

OPERATING EXPENSES

Public Works Administration (Continued)

- 01-3510-53570 Uniforms:** Costs of uniform items necessary during the discharge of duties.
- 01-3510-54010 Telephones:** Monthly expenses incurred in the use of office telephones including long distance calls.
- 01-3510-54020 Cell Phones:** Monthly expenses incurred in the use of cell phones including long distance calls.
- 01-3510-54050 Utility - Electricity:** Electricity use to maintain the day to day operation of the P.W. Facilities.
- 01-3510-54060 Utility - Natural Gas:** Gas use to maintain the day to day operations of the P.W. Facilities.
- 01-3510-54070 Utility - Water:** Water use to maintain the day to day operations of the P.W. Administration.
- 01-3510-54550 Miscellaneous:** Expenditures that can not be logically classified under other categories.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>OPERATING EXPENSES</u>						
01-3510-50750	Equipment Maint. Contracts	\$4,750	\$5,500	\$7,500	\$8,500	36.36%
01-3510-51000	Preventive Vehicle Repair & Maint. Contract	21,286	27,500	28,500	28,500	3.64%
01-3510-52100	Building Maintenance & Repair	5,402	14,500	14,500	14,500	0.00%
01-3510-52110	Office Equipment Maint. & Repair	2,474	2,500	2,500	2,500	0.00%
01-3510-52130	Vehicle Operation & Maintenance	2,344	2,300	2,300	2,300	0.00%
01-3510-52140	Vehicle Gasoline Use	2,005	2,500	4,000	2,500	60.00%
01-3510-52500	Computer Supplies	1,251	3,000	2,000	2,000	-33.33%
01-3510-52510	Pantry Supplies	2,850	5,000	4,000	4,000	-20.00%
01-3510-52520	Office Supplies & Printing	1,042	7,000	5,500	5,500	-21.43%
01-3510-52550	Janitorial Supplies	1,811	5,750	4,500	5,200	-21.74%
01-3510-53120	Safety Supplies	239	3,000	1,500	2,000	-50.00%
01-3510-53510	Dues & Subscriptions	684	1,000	1,000	1,000	0.00%
01-3510-53540	Travel & Meetings	1,647	1,500	1,500	1,500	0.00%
01-3510-53550	Employee Substance Testing & Physicals	519	2,000	600	500	-70.00%
01-3510-53570	Uniforms	2,546	3,500	3,500	3,100	0.00%
01-3510-54010	Telephones	2,554	3,500	3,500	4,000	0.00%
01-3510-54020	Cell Phones	2,640	4,200	4,500	4,500	7.14%
01-3510-54050	Utility - Electricity	8,706	14,200	14,000	14,000	-1.41%
01-3510-54060	Utility - Natural Gas	11,007	14,500	13,500	13,700	-6.90%
01-3510-54070	Utility - Water	1,490	4,000	4,000	6,200	0.00%
01-3510-54550	Miscellaneous	203	1,000	1,000	1,000	0.00%
Total Operating Expenses		\$77,450	\$127,950	\$123,900	\$127,000	-3.17%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL OUTLAY - ADMINISTRATION

Public Works Department

- 01-3510-57100 Vehicles:** Purchase of one pick-up truck for the Public Works Administration.
- 01-3510-57150 Utility Truck:** To replace a 1982 Ford utility truck used by the mechanics for road service. To be paid over a five year period.
- 01-3510-57250 Vehicle Lift:** Purchase of one vehicle lift to replace the existing one.
- 01-3510-57400 Natural Gas Generator:** To purchase and install a new gas generator.
- 01-3510-58000 Furniture:** To purchase office furniture.
- 01-3510-58200 Diagnostic Scanner:** To purchase a new diagnostic scanner to check the city's vehicle engine.
- 01-3510-58320 Fuel Tracking System:** To purchase a new fuel tracking system.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3510-57100	Vehicles	\$0	\$0	\$0	\$0	0.00%
01-3510-57150	Utility Truck	0	0	0	0	0.00%
01-3510-57250	Vehicle Lift	0	0	0	0	0.00%
01-3510-57400	Natural Gas Generator	11,560	0	0	0	0.00%
01-3510-58000	Furniture	0	0	0	0	0.00%
01-3510-58200	Digonostic Scanner	0	0	6,000	0	0.00%
01-3510-58320	Fuel Tracking System	11,910	0	0	0	-100.00%
Total Capital Expenses		\$23,470	\$0	\$6,000	\$0	#DIV/0!
TOTAL PUBLIC WORKS ADMINISTRATION						
		\$422,925	\$561,787	\$591,271	\$577,633	5.25%

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**PUBLIC WORKS - HIGHWAYS:
INFRASTRUCTURE MANAGEMENT:**

MISSION STATEMENT: The City embarked on a program fifteen years ago to ensure the infrastructure would be maintained. Selection of streets for reconstruction is based on deterioration.

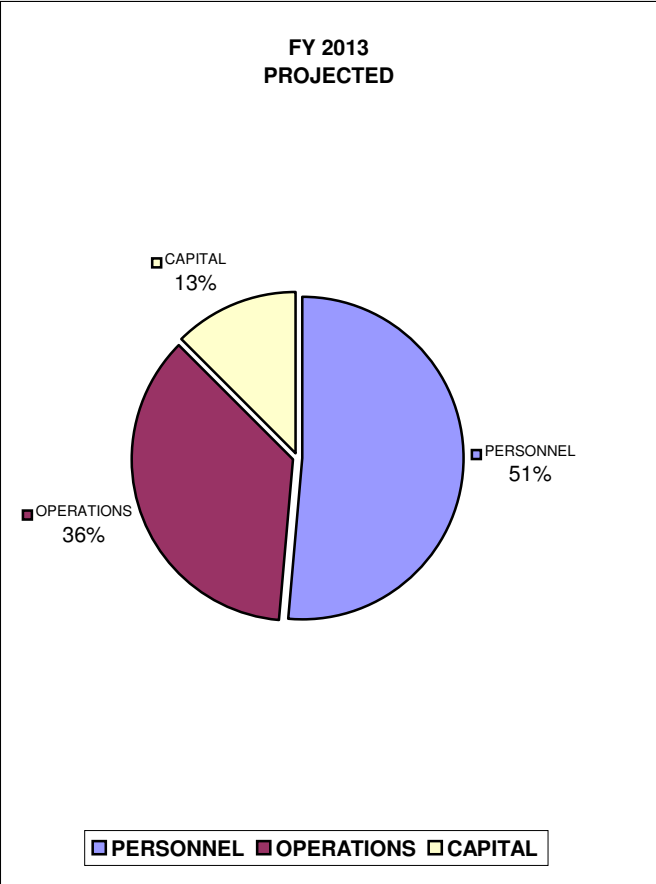
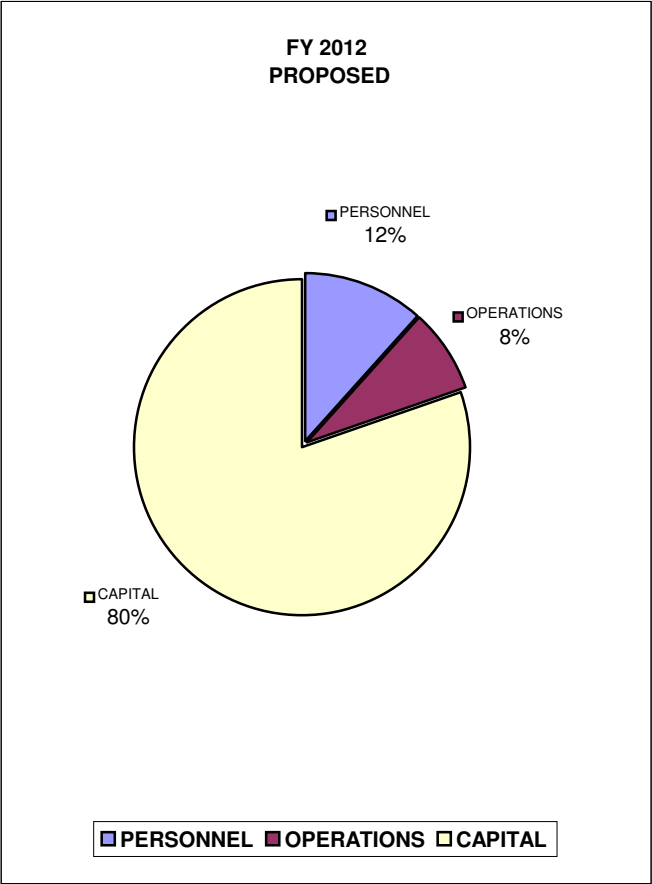
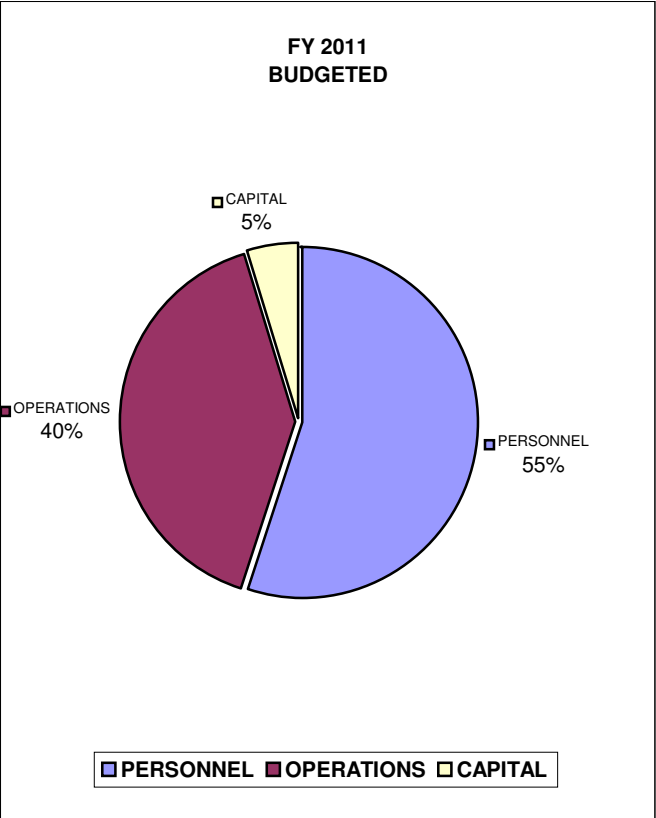
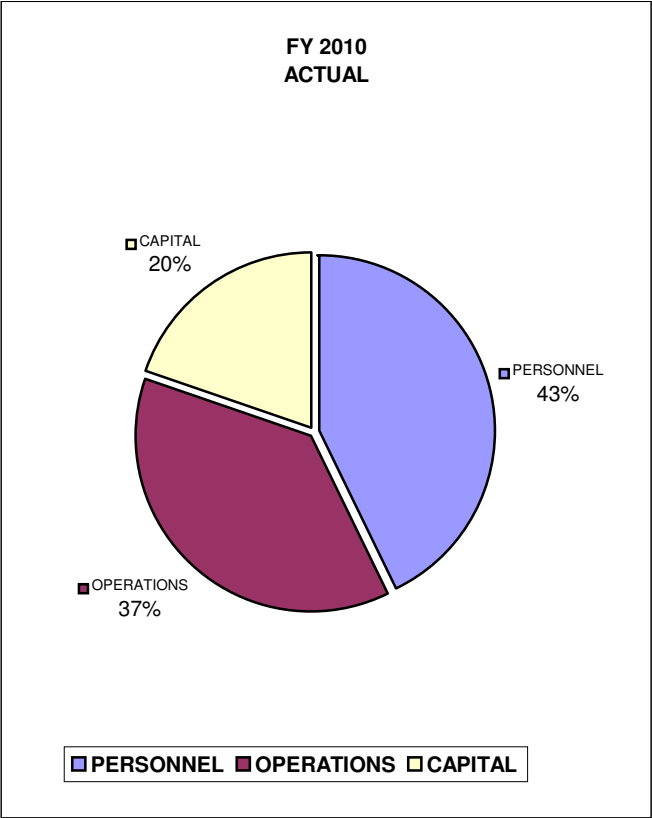
Deterioration is determined through inspections, and with a computer program, streets are ranked in order of repair need. To obtain optimal volume pricing, streets are repaired every three years while sidewalks are usually done annually. Public Works personnel are used to ensure problem areas are repaired and kept safe. Safety includes: maintaining traffic signs, installing drainage improvements, keeping bridges in good condition, and providing snow and ice removal.

PROGRAM GOALS:

1. Continue reconstructing City streets and sidewalks.
2. Continue to provide maintenance and safety for infrastructure.

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PUBLIC WORKS - HIGHWAYS:



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES - HIGHWAYS

Public Works Department

- 01-3610-45400 Employee Services:** Salaries and accruals paid to public works employees.
- 01-3610-45650 Overtime:** Compensation for overtime.
- 01-3610-45670 Snow Removal O.T.:** Funds available for work performed beyond the regular work in winter season.
- 01-3610-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3610-46500 Health & Life Insurance:** Provides group health, dental and life insurance for employees
- 01-3610-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3610-48000 Retirement / Pension:** An employee benefit.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - HIGHWAYS

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3610-45400	Employee Services	\$147,074	\$186,145	\$199,648	\$209,630	7.25%
01-3610-45650	Overtime	4,027	3,500	3,500	3,500	0.00%
01-3610-45670	Snow Removal O.T.	43,948	15,000	15,000	15,600	0.00%
01-3610-46300	F.I.C.A.	14,656	16,344	16,688	17,498	2.11%
01-3610-46500	Health & Life Insurance	27,099	39,650	40,950	40,250	3.28%
01-3610-47000	Worker's Compensation	11,889	17,600	18,508	18,520	5.16%
01-3610-48000	Retirement / Pension	11,636	20,091	22,458	21,250	11.78%
Total Personnel Expenses		\$260,329	\$298,330	\$316,752	\$326,248	6.18%

POSITIONS

Full-Time

Maint. Superintendent	1	1	1	1
Maint. Equip. Operator	1	1	1	1
Maint. Driver Welder	1	1	1	1
Maint. Driver/Lab	1	1	1	1
Maint. Laborer	1	1	1	1
<u>Total P.W. Highways Positions</u>	5	5	5	5

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES - HIGHWAYS

Public Works Department

- 01-3610-50600 Engineering Services:** Professional consultation, project design, inspection, and other engineering services, as required.
- 01-3610-51110 Landfill Fees:** Disposal of rubble from street and side walk repairs.
- 01-3610-51210 Street Lighting:** An annual energy charge for City street lights, parking lots, and other public areas, also pays for all new street lights. Due to a 25-30% increase in electrical rate, a 25% hike is needed based on FY 2006 actual.
- 01-3610-51215 Street Light Improvements:** To improve and to add street lights by PEPCO where deemed necessary.
- 01-3610-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair, parts such as tires, batteries and labor for public works highway vehicles.
- 01-3610-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for highway vehicles.
- 01-3610-52150 Small Operating Equipment & Parts:** Cost of any small machines or equipments use in the daily operation of the City streets such as drills, saws, gauges, and other small operating equipments.
- 01-3610-52180 Equipment Rental:** Equipment or machines rented to maintain the City's streets as needed.
- 01-3610-52560 Traffic Safety Supplies:** Signs, materials, paint, barricades, and other traffic control materials and devices.
- 01-3610-53000 Street & Storm Drain Maint. Materials:** Concrete, asphalt, sand, gravel, top-soil, sod, and other materials used in the repair and maintenance of streets, sidewalks, curbs, storm drain systems and storm drainage channels.
- 01-3610-53100 Snow Removal Supplies:** Cost of sand and salt.
- 01-3610-53130 Small Tools:** Equipment necessary in the discharge of duties.
- 01-3610-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3610-53570 Uniforms:** Costs associated with the uniform rental and cleaning, rain gear, helmets, shoes, and gloves, etc.
- 01-3610-54120 Shared Street Sweeper:** Repair & Maintenance cost of shared sweeper with other Cities.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - HIGHWAYS

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>OPERATING EXPENSES</u>						
01-3610-50600	Engineering Services	\$0	\$1,500	\$1,500	\$1,500	0.00%
01-3610-51110	Landfill Fees	3,650	5,200	5,200	5,500	0.00%
01-3610-51210	Street Lighting	99,644	109,000	114,000	115,000	4.59%
01-3610-51215	Street Light Improvements	0	2,000	1,500	2,000	-25.00%
01-3610-52130	Vehicle Operation & Maintenance	17,925	14,200	14,200	16,500	0.00%
01-3610-52140	Vehicle Gasoline Use	23,095	24,320	28,500	24,500	17.19%
01-3610-52150	Small Operating Equipment & Parts	854	1,200	1,000	1,500	0.00%
01-3610-52180	Equipment Rental	750	1,000	1,000	1,000	0.00%
01-3610-52560	Traffic Safety Supplies	3,508	3,500	3,500	3,700	0.00%
01-3610-53000	Street & Storm Drain Maint. Materials	5,197	10,500	8,500	9,500	-19.05%
01-3610-53100	Snow Removal Supplies	51,442	18,200	12,500	19,500	-31.32%
01-3610-53130	Small Tools	25	1,200	500	500	-58.33%
01-3610-53550	Employee Substance Testing & Physicals	365	700	1,500	1,500	0.00%
01-3610-53570	Uniforms	3,565	4,000	4,000	4,000	0.00%
01-3610-54120	Shared Street Sweeper	16,936	22,500	23,000	23,000	2.22%
Total Operating Expenses		\$226,956	\$219,020	\$220,400	\$229,200	0.63%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL OUTLAY- HIGHWAYS

Public Works Department

- 01-3610-57100 Dump Truck:** Purchase of one new dump truck.
- 01-3610-57300 Leaf Boxes:** Purchase of three leaf boxes.
- 01-3610-57400 Snow Plowers:** Purchase of snow plowers.
- 01-3610-58500 Street Repairs:** Funding for street repairs by private contractors.
- 01-3610-58520 Sidewalk Repairs:** Funding for sidewalk repairs by private contractors.*
- 01-3610-58530 Bridge Repairs:** Funding for bridge repairs by private contractors.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - HIGHWAYS

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3610-57100	Dump Truck	\$110,753	\$0	\$88,000	\$80,000	-100.00%
01-3610-57300	Leaf Boxes	0	0	35,000	0	
01-3610-57400	Snow Plowers	0	0	27,000	0	
01-3610-58500	Street Repairs	8,016	0	2,000,000	0	100.00%
01-3610-58520	Sidewalk Repairs	0	0	0	0	0.00%
01-3610-58530	Bridge Repairs	1,914	25,000	25,000	0	0.00%
Total Capital Expenses		\$120,683	\$25,000	\$2,175,000	\$80,000	8600.00%
TOTAL PUBLIC WORKS HIGHWAYS		\$607,968	\$542,350	\$2,712,152	\$635,448	400.07%

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**PUBLIC WORKS - SANITATION
SOLID WASTE MANAGEMENT:**

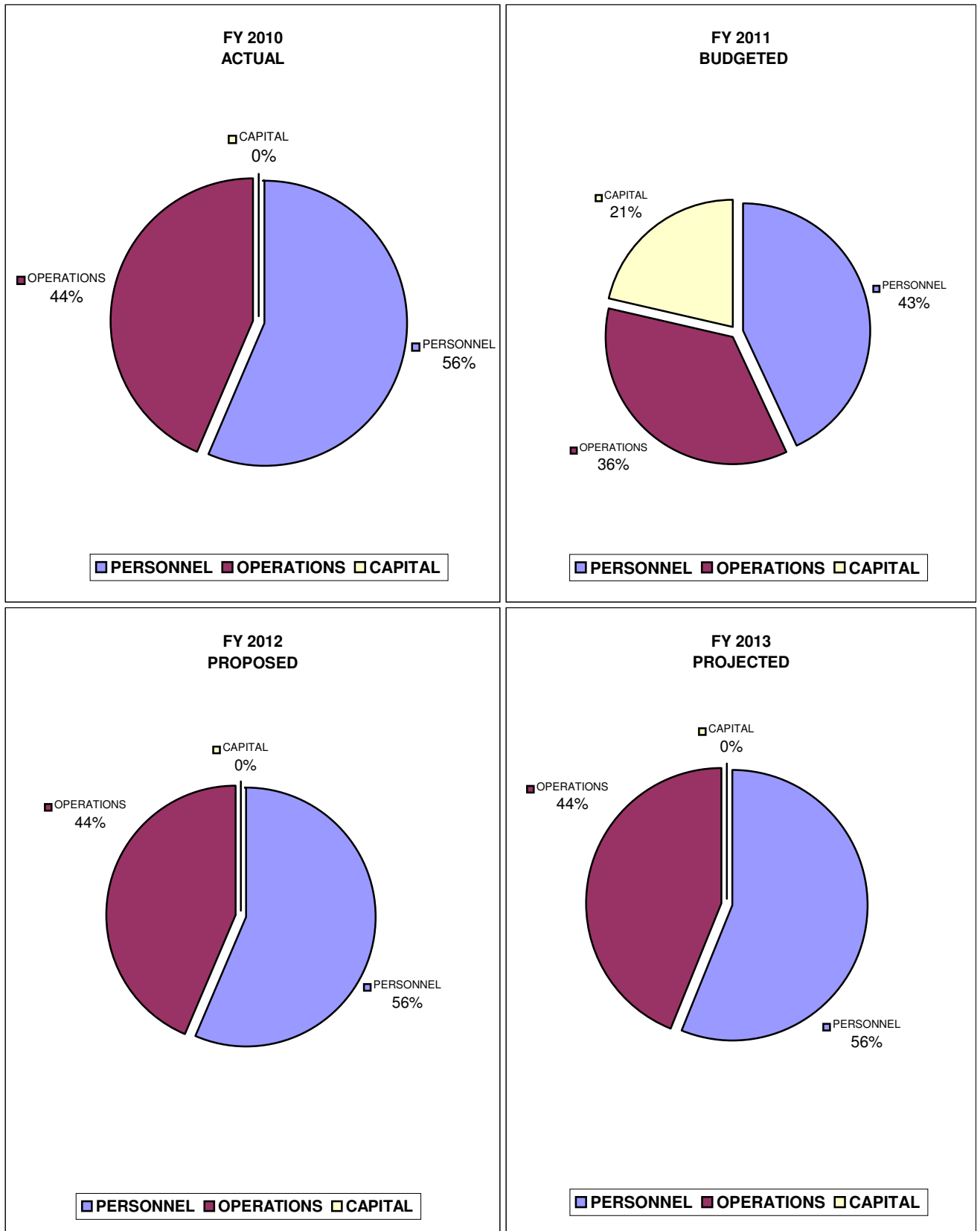
MISSION STATEMENT: Collect, transport, and dispose of all solid waste generated in the City. Collections are on Mondays/Thursdays and Tuesdays/Fridays with each house receiving two collections a week. Wednesdays are used to provide bulky collections once a week except on holidays. Computers are used to route refuse trucks for collecting bulky items, refrigerators and tires. For environmental reasons, tires and refrigerators are taken to a County facility for recycling, and metals are sold for scrap. On Thursdays and Fridays, compost is collected by Public Works personnel and recycled at the County compost facility. Co-mingled materials and paper are collected and recycled via contract on Fridays. Residents can drop off paper at Public Works for recycling five days a week.

PROGRAM GOAL:

1. Improve participation in curbside recycling.

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PUBLIC WORKS - SANITATION



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES - SANITATION

Public Works Department

- 01-3710-45400 Employee Services:** Salaries and accruals paid to public works employees.
- 01-3710-45650 Overtime:** Compensation for overtime.
- 01-3710-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3710-46500 Health & Life Insurance:** Provides group health and life insurance for employees.
- 01-3710-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3710-48000 Retirement / Pension:** An employee benefit.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - SANITATION

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3710-45400	Employee Services	\$359,106	\$388,383	\$404,513	\$424,738	4.15%
01-3710-45650	Overtime	223	3,500	3,500	3,750	0.00%
01-3710-46300	F.I.C.A.	26,332	29,979	31,213	32,779	4.12%
01-3710-46500	Health & Life Insurance	63,768	81,650	95,250	82,600	16.66%
01-3710-47000	Worker's Compensation	22,064	33,109	34,876	37,268	5.34%
01-3710-48000	Retirement / Pension	33,592	47,516	52,153	49,500	9.76%
Total Personnel Expenses		\$505,085	\$584,137	\$621,505	\$630,636	6.40%

POSITIONS

Full-Time

Sanitation Supervisor	1	1	1	1
Sanitation Crew Chiefs	3	3	3	3
Refuse Collectors	6	6	6	6
Litter Patrol	1	1	1	1
<u>Total P.W. Sanitation Positions</u>	11	11	11	11

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES - SANITATION

Public Works Department

- 01-3710-50500 Refuse Collection Contract:** Annual cost for refuse collection in multi-family dwelling units, which have a condominium form of ownership under Maryland Law. (Frenchman's Creek and Carrollton Gardens).
- 01-3710-50550 Recycling Contract:** Fees associated with the weekly collection of curbside recyclables for single family homes paid for by user fees.
- 01-3710-51100 Landfill Fees - County:** Disposal of refuse based on FY 2006 actual cost due to the demographic changes.
- 01-3710-51115 Compost Fees:** Charges assessed by Prince George's County for recycling materials dropped off by City vehicles. Based on FY 2005 and FY 2006 actual cost, a 20% cost increase is needed.
- 01-3710-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair and parts such as tires, batteries and labor for public works sanitation vehicles.
- 01-3710-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for sanitation vehicles.
- 01-3710-52180 Equipment Rental:** Equipment or machines rented to maintain the City's sanitary condition.
- 01-3710-52210 Equipment Maintenance & Repair:** Cost of labor and supplies to repair and maintain the sanitation equipment.
- 01-3710-52570 Sanitation Supplies:** Refuse barrels, recycling bins and other items used for refuse collection.
- 01-3710-53130 Small Tools:** Tools for maintaining City streets, trucks, etc.
- 01-3710-53520 Employee Training:** Funds allocated to educate the Sanitation employees about safety needs.
- 01-3710-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3710-53570 Uniforms:** Costs of uniform rental and cleaning, rain gear, helmets, shoes, gloves, etc.
- 01-3710-54550 Miscellaneous:** Expenditures that can not be logically classified under other categories.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - SANITATION

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>OPERATING EXPENSES</u>						
01-3710-50500	Refuse Collection Contract	\$80,407	\$86,000	\$100,000	\$102,000	16.28%
01-3710-50550	Recycling Contract	39,063	57,000	57,000	58,000	0.00%
01-3710-51100	Landfill Fees - County	186,292	234,500	224,500	229,500	-4.26%
01-3710-51115	Compost Fees	16,096	27,500	22,500	24,500	-18.18%
01-3710-52130	Vehicle Operation & Maintenance	30,478	22,500	23,500	26,600	4.44%
01-3710-52140	Vehicle Gasoline Use	24,514	28,500	32,500	29,500	14.04%
01-3710-52180	Equipment Rental	0	1,000	500	500	100.00%
01-3710-52210	Equipment Maintenance & Repair	131	3,500	1,500	1,500	-57.14%
01-3710-52570	Sanitation Supplies	7,296	10,000	10,000	11,000	0.00%
01-3710-53130	Small Tools	0	1,000	500	500	100.00%
01-3710-53520	Employee Training	175	1,000	500	500	-50.00%
01-3710-53550	Employee Substance Testing & Physicals	565	2,600	2,500	2,500	-3.85%
01-3710-53570	Uniforms	4,478	5,200	5,200	5,200	0.00%
01-3710-54550	Miscellaneous	15	1,000	1,000	1,000	0.00%
Total Operating Expenses		\$389,510	\$481,300	\$481,700	\$492,800	0.08%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES - SANITATION

Public Works Department

01-3710-57200 Refuse Truck: Purchase of a new twenty-five cubic yard refuse truck. This truck replaced a 1985 Ford barrel refuse truck. This truck was purchased via the Master Lease Purchase Agreement.

F.Y. 2012 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - SANITATION

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3710-57200	Refuse Truck	\$0	\$290,000	\$0	\$0	0.00%
Total Capital Expenses		\$0	\$290,000	\$0	\$0	0.00%
TOTAL PUBLIC WORKS SANITATION						
		\$894,595	\$1,355,437	\$1,103,205	\$1,123,436	-18.61%

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PUBLIC WORKS - PARKS & RECREATION: HORTICULTURAL MANAGEMENT:

MISSION STATEMENT: To maintain the ornamental appearance of the City at a level of excellence that the City has enjoyed for decades. The City has received numerous beautification awards over the years attesting to this accomplishment. In the fall, ornamental beds are tilled and various bulbs are planted which are then over planted with cold tolerant flowers. During the spring, the bulbs are removed and given to City residents. Also, at this time the beds are tilled and planted with annual flowers. During early fall, other flowers may be used if the summer months have proven unkind to the flowers planted. In late fall, the planting cycle starts over.

PROGRAM GOALS:

1. To maintain the ornamental appearance at a level of excellence
2. To continue to strive to win additional beautification awards.

PUBLIC WORKS - PARKS & RECREATION: URBAN FORESTRY MANAGEMENT:

MISSION STATEMENT: To maintain the ornamental value of street trees to sustain the character of the neighborhoods. This is accomplished by planting trees annually, trimming and removing storm damaged trees, and by watering trees recently planted. Trees are trimmed by Public Works personnel under the supervision of a certified arborist. A tree inventory database has been developed where the condition of all trees have been entered. Work schedules are developed through queries. When the opportunity presents itself, Public Works personnel assist in community planting activities, e.g., tree dedications and Arbor Day projects.

PROGRAM GOALS:

1. To obtain a healthy and beautiful urban forest.

PUBLIC WORKS - PARKS & RECREATION: TURF & PARKS MANAGEMENT:

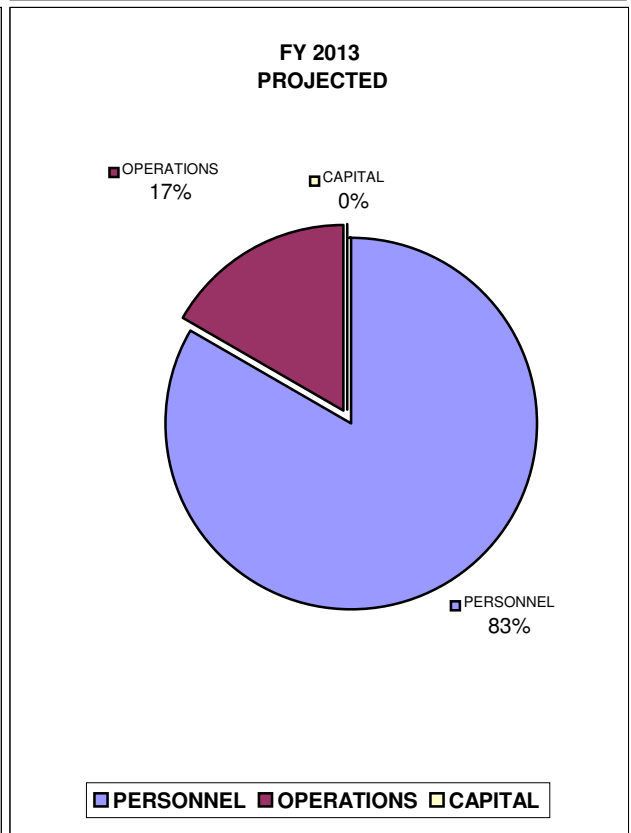
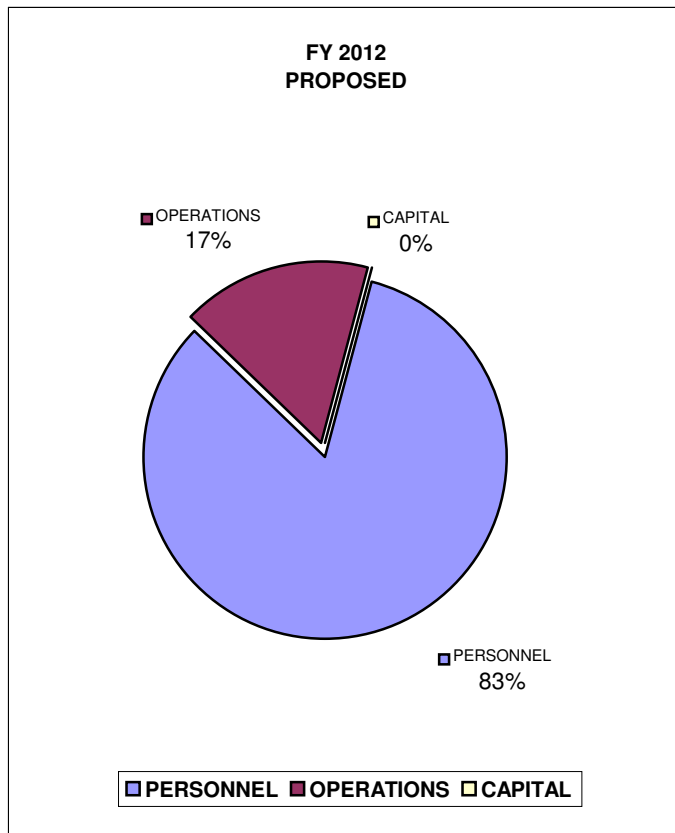
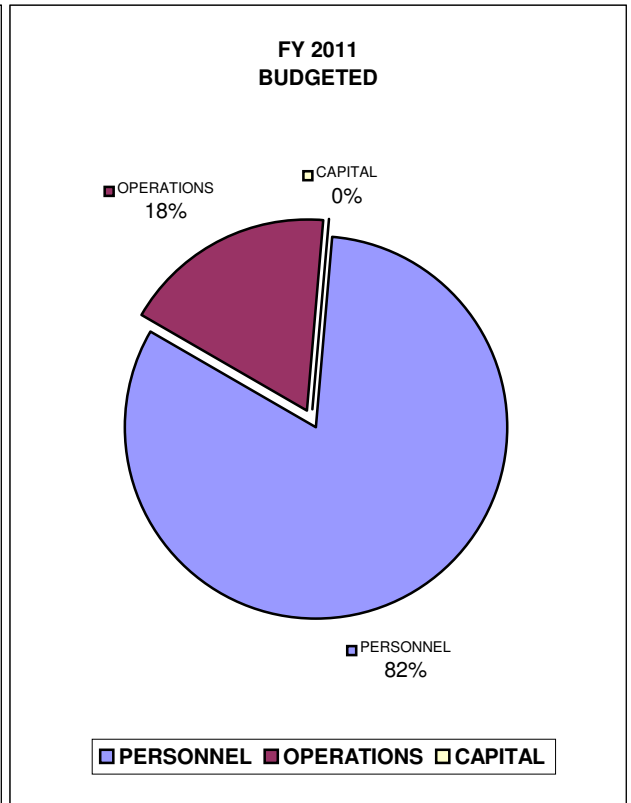
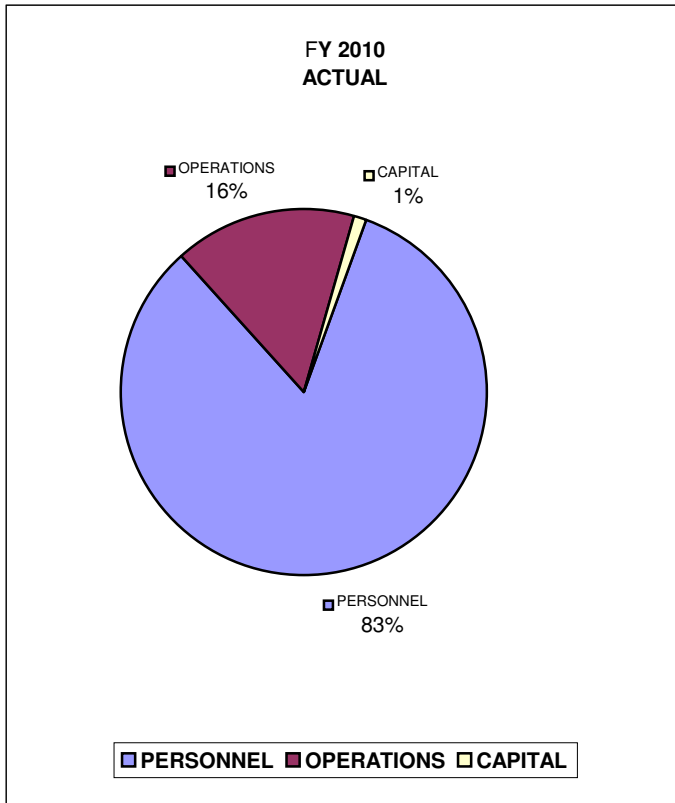
MISSION STATEMENT: The City has forty acres of turf in which five athletic fields and four tot lots are situated. In addition there is a general purpose park and Vita Course. Athletic fields are mowed weekly and the City entrances and the Municipal Center are also mowed weekly. Carrollton Parkway, Powhatan Street, and Westbrook Drive ditch banks and the Bicentennial and Veterans' Parks are mowed every two weeks. During the fall and spring, all turf areas are fertilized and limed. In addition, during the summer, Westbrook Drive, Carrollton Parkway, 85th Avenue, Powhatan Street and part of Lamont Drive are edged. During the winter months soil tests are made at each park and sent to the University of Maryland for analysis. Major repairs to park furniture are usually done during the winter months.

PROGRAM GOALS:

1. Continue to improve the working relationship between field-users and the City.
2. To sustain present maintenance practices.

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PUBLIC WORKS - PARKS & RECREATION



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES - PARKS & RECREATION

Public Works Department

- 01-3810-45400 Employee Services:** Salaries and accruals paid to public works employees.
- 01-3810-45650 Overtime:** Compensation for overtime.
- 01-3810-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3810-46500 Health & Life Insurance:** Provide group health and life insurance for employees.
- 01-3810-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3810-48000 Retirement / Pension:** An employee benefit.

F.Y. 2012 CURRENT EXPENSE BUDGET**EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION****FUNCTION - PUBLIC WORKS****ACTIVITY - PARKS & RECREATION**

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3810-45400	Employee Services	\$322,687	\$334,698	\$348,335	\$365,752	4.07%
01-3810-45650	Overtime	2,938	2,500	2,500	2,100	0.00%
01-3810-46300	F.I.C.A.	24,468	25,796	26,839	28,141	4.04%
01-3810-46500	Health & Life Insurance	63,614	75,100	95,900	76,500	27.70%
01-3810-47000	Worker's Compensation	20,287	28,324	30,000	31,634	5.92%
01-3810-48000	Retirement / Pension	19,204	35,607	39,700	36,814	11.50%
Total Personnel Expenses		\$453,198	\$502,025	\$543,275	\$540,940	8.22%

POSITIONS**Full-Time**

Superintendent/Horticulturist	1	1	1	1
Line Clearing Arborist	1	1	1	1
Park Crew Chiefs	2	2	2	2
Park Laborers	5	5	5	5
Tree Laborer	1	1	1	1
Total P.W. Parks & Rec. Positions	10	10	10	10

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES - PARKS & RECREATION

Public Works Department

- 01-3810-51130 Sports Park Contractual:** Costs associated with services to maintain lights, sprinkler systems, and various utilities at sports park.
- 01-3810-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair and parts such as tires, batteries and labor for public works park department vehicles.
- 01-3810-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred by park & recreation vehicles.
- 01-3810-52160 Playground Equipment Maintenance:** Replacement parts, paint, etc. to keep equipment operable and safe.
- 01-3810-52180 Equipment Rental:** Equipment or machines rented to maintain the City's parks condition.
- 01-3810-52210 Operating Equipment Repair & Maintenance:** Cost of any small machines or equipments used in the daily operation of the City, such as lawn mowers.
- 01-3810-53130 Small Tools:** Small tools acquisition including Fall leaf collection rakes.
- 01-3810-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3810-53570 Uniforms:** Costs of uniform items necessary during the discharge of duties such as shoes, gloves, etc.
- 01-3810-54250 Parks, Fields & Tree Maintenance:** Plants, supplies and materials used on ball fields, parks, playgrounds, curb trees and City owned land.
- 01-3810-54260 Curb Trees:** Replacement of trees that are damaged or dead.
- 01-3810-54270 Community Garden:** The City's Community Garden is part of the City's parks system available to city residents to lease. The City is responsible for maintaining the community garden.
- 01-3810-54310 Recreation - Boys' & Girls' Club:** Funding for gym rental and field maintenance costs.

F.Y. 2012 CURRENT EXPENSE BUDGET**EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION****FUNCTION - PUBLIC WORKS****ACTIVITY - PARKS & RECREATION**

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>OPERATING EXPENSES</u>						
01-3810-51130	Sports Park Contractual	\$4,935	\$5,000	\$5,000	\$5,000	0.00%
01-3810-52130	Vehicle Operation & Maintenance	16,703	18,500	18,500	19,500	0.00%
01-3810-52140	Vehicle Gasoline Use	22,876	28,500	32,500	30,500	14.04%
01-3810-52160	Playground Equipment Maintenance	0	8,600	6,500	2,600	-24.42%
01-3810-52180	Equipment Rental	792	1,000	1,000	1,000	0.00%
01-3810-52210	Operating Equipment Repair & Maintenance	1,437	1,500	1,500	1,500	0.00%
01-3810-53130	Small Tools	1,200	1,000	1,000	1,200	0.00%
01-3810-53550	Employee Substance Testing & Physicals	1,095	1,000	1,500	1,500	50.00%
01-3810-53570	Uniforms	5,820	6,500	5,500	6,500	-15.38%
01-3810-54250	Parks, Fields & Tree Maintenance	27,139	28,000	28,000	28,500	0.00%
01-3810-54260	Curb Trees	2,143	2,500	2,500	2,500	0.00%
01-3810-54270	Community Garden	4,457	0	0	0	0.00%
01-3810-54310	Recreation - Boys' & Girls' Club	0	7,500	7,500	7,500	0.00%
Total Operating Expenses		\$88,597	\$109,600	\$111,000	\$107,800	1.28%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES - PARKS & RECREATION

Public Works Department

- 01-3810-57380 Mowers:** Purchase of new lawn mowers.
- 01-3810-58350 Fence:** To replace park fence.
- 01-3810-58360 Scoreboard - Beckett Field:** Purchase of scoreboard for Beckett Field.
- 01-3810-58370 Beckett Field Irrigation & Lights:** To purchase and install irrigation equipment and lights in Beckett Field.
- 01-3810-58380 Turner Field Irrigation & Lights:** To purchase and install irrigation equipment and lights in Turner Field.
- 01-3810-58400 Recreation Building Design:** Engineering fees for the design of parks recreation building.

F.Y. 2012 CURRENT EXPENSE BUDGET**EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION****FUNCTION - PUBLIC WORKS****ACTIVITY - PARKS & RECREATION**

ACCOUNT NUMBER	DESCRIPTION	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED	FY 2012 CHANGE
<u>CAPITAL OUTLAY</u>						
						0.00%
01-3810-57380	Mowers	\$5,600	\$0	\$0	\$0	0.00%
01-3810-58350	Fence	0	0	0	0	0.00%
01-3810-58360	Scoreboard - Beckett Field	0	0	0	0	-100.00%
01-3810-58370	Beckett Field Irrigation & Lights	0	0	0	0	0.00%
01-3810-58380	Turner Field Irrigation & Lights	0	0	0	0	0.00%
01-3810-58400	Recreation Building Design	0	0	0	0	0.00%
Total Capital Expenses		\$5,600	\$0	\$0	\$0	0.00%
TOTAL PUBLIC WORKS PARKS & RECREATION						
		\$547,395	\$611,625	\$654,275	\$648,740	6.97%
TOTAL PUBLIC WORKS						
		\$2,472,883	\$3,071,199	\$5,060,903	\$2,985,258	64.79%
TOTAL EXPENDITURE						
		\$5,550,993	\$6,997,318	\$9,476,609	\$7,068,870	35.43%
OTHER EXPENSES						
		\$403,622	\$1,307,311	\$954,893	\$777,855	-26.96%
TOTAL GOVERNMENT EXPENDITURE						
		\$5,954,615	\$8,304,629	\$10,431,502	\$7,846,725	25.61%

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ORDINANCE:

TO ADOPT

THE BUDGET

To make this document legal and binding, it must be voted on and approved by the City Council in ordinance form. The ordinance by which this is accomplished is contained herein.



ORDINANCE NO. 12-01

To determine the funds required to carry out the operating program and to provide for capital improvements of the City of New Carrollton, Maryland, for the twelve month period beginning July 1, 2011 and ending June 30, 2012; to estimate the revenues to be received during the period from sources other than from local taxes; to establish the tax rate to be levied upon the taxable property within the City; to fund the balance of the operating and capital requirements; and to appropriate the funds necessary to carry out these programs effectively and to service the outstanding debts of the City.

BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland that the following ordinance shall be enacted and entitled as Chapter CE-12 of the New Carrollton City Ordinances under the heading of " Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2012."

Section 1. Definitions. For the purposes of this ordinance, the following terms shall apply:

- a. Line Item Account - The classification of an expenditure according to a description of the article be purchased or the service to be obtained.
- b. Program Classification Account - The distribution of the expenditure for each line item account to one or more of the following functional categories:
 - (1) Mayor and Council (2) General Government Administration
 - (3) Financial Administration (4) Public Health Code Enforcement
 - (5) Public Safety Police Administration
 - (6) Public Safety Speed Cameras (7) Public Safety Police Patrol
 - (8) Public Safety Parking & Animal Control Enforcement (9) Public Works Administration
 - (10) Public Works Highways (11) Public Works Sanitation (12) Public Works Parks & Recreation (13) Other

Section 2. That from and out of the monies and balances known to be in the General Fund of the City of New Carrollton, Maryland, and from all monies anticipated to come into said fund during the twelve month period ending June 30, 2012, there shall be and hereby are appropriated to the several line item accounts the sums listed as proposed expenditures on pages 20 -145 of the F.Y. 2012 budget document, entitled "F.Y. 2012 Current Expense Budget - Expenditures by Object and Program Classification." In no case shall actual expenditures exceed the amount appropriated to an item account. However, actual expenditures may exceed the amount designated for a program classification account included within a line item account by a maximum of fifteen percent (15%), but only in those cases where the total appropriation for the line item account has been distributed to more than one program classification account within the same line item account. In the expenditure of said appropriations, the Mayor shall be guided by the narrative explanation of expenditure accounts of the F.Y. 2012 budget document, which are hereby attached to and specifically made a part of the ordinance.

Section 3. Estimated property and non-property tax revenues, and reserve, and the revenue requirement from all taxes provided for herein for the twelve month period ending June 30, 2012, shall be and hereby are established as set forth on pages 9-18 of the F.Y. 2012 budget document, which shall be attached to and specifically made a part of this ordinance.

ORDINANCE NO. 12-01

Section 4. A tax of \$0.50 per \$100.00 of full value assessments shall be levied upon all taxable real properties within the City to provide a portion of the balance of the revenues required during Fiscal Year 2012 to meet the total amount of appropriated expenditures as established by Section 2 of this ordinance.

Section 5. A tax of \$1.00 per \$100.00 of full value assessments shall be levied upon all franchises, upon all taxable operating and personal property of public utilities and railroads within the City, and upon all tangible personal property within the corporate limits of the City or personal property which may have a situs in the City by reason of the residence of the owner therein and which is subject to taxation for municipal purposes which shall include shares of domestic corporations, stocks in business of manufacturing or commercial business, inventory, manufacturing property and automobile inventory. The assessed valuation for the tangible personal property, including inventory, referenced herein, shall be as determined by the Maryland State Department of Assessments & Taxation in its normal course of assessments. Taxes levied herein shall provide a portion of the balance of the revenues required during Fiscal Year 2012 to meet the total amount of appropriated expenditures as established by section 2 of this ordinance.

Section 6. A Special Public Safety ad-valorem tax of \$.15 per \$100.00 of full value real property assessment and \$.15 per \$100.00 of tangible personal property assessment shall be levied upon all business real and personal properties except home occupations and daycare centers and upon all multi-family rental apartments and condominiums real and personal properties in City apartment and condominium complexes. Taxes levied herein shall provide a portion of the appropriated expenditures to enhance public safety within the special taxing district.

Section 7. A Trash Removal Service Fee of \$100.00 per annum for single-family households and \$50.00 per annum for condominiums has been imposed to help offset the rising cost of twice-weekly trash removal within the city.

Section 8. Any transfer of funds between appropriations or other changes to the budget shall be done by amendment to the ordinance in public session of the City Council of the City of New Carrollton and shall require a super majority vote of the full Council for passage.

Section 9. All revenues over profits discovered as a result of the annual audit of the FY 2010 financial statements will be used to increase the City's fund balance, or will be designated for use by the City Council.

Section 10. The executive shall consult with the City Council regarding applications for County, State, and Federal grants, which may be applied for during Fiscal Year 2012, and the executive shall review all grant programs, which are specified herein, with the City Council. No grant application will be formally submitted to the County, State, or Federal government without the expressed approval of the City Council.

Section 11. When determined by the executive that funds appropriated by the City Council cannot be expended during the fiscal year ending June 30, 2012, because unusual conditions or circumstances, the executive shall notify the City Council of the reasons giving rise to this determination. After this disclosure to the City Council, the Council at its discretion may issue policy guidance, which shall be binding on the executive.

ORDINANCE NO. 12-01

Section 12. If any section or part of a section of this ordinance is determined to be invalid, such invalidity shall not affect the remainder of said section or the remainder of this ordinance.

APPROVED, ADOPTED, AND ENACTED ON THIS 16th DAY
OF June, 2011.

Richard Bechtold
Chairman, City Council

Date:_____

ATTEST:

APPROVED:

M. Regina Robinson
City Clerk

Andrew C. Hanko
Mayor

Date:_____

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**GENERAL:
STATISTICAL & SUPPORT
INFORMATION**

Appendixes **A** thru **F** contain statistical information with graphs depicting various trends over a ten year-period.

Appendix **G** provides expenditure information into FY 2008.

Appendix **H** provides tax rates adopted by the other County Municipalities for FY 2008.

APPENDIX A - EXPENDITURES BY FUNCTION FOR THE LAST TEN YEARS

APPENDIX B - REVENUES BY SOURCE FOR THE LAST TEN YEARS

APPENDIX C - ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY FOR THE LAST TEN YEARS

APPENDIX D - PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENT FOR LAST TEN YEARS

APPENDIX E - COST PER SINGLE FAMILY HOME FOR CITY SERVICES FOR LAST TEN YEARS

APPENDIX F - COST PER CAPITA FOR CITY SERVICES FOR LAST TEN YEARS

APPENDIX G - EXPENDITURES BY CATEGORY FY 2008 THRU 2011

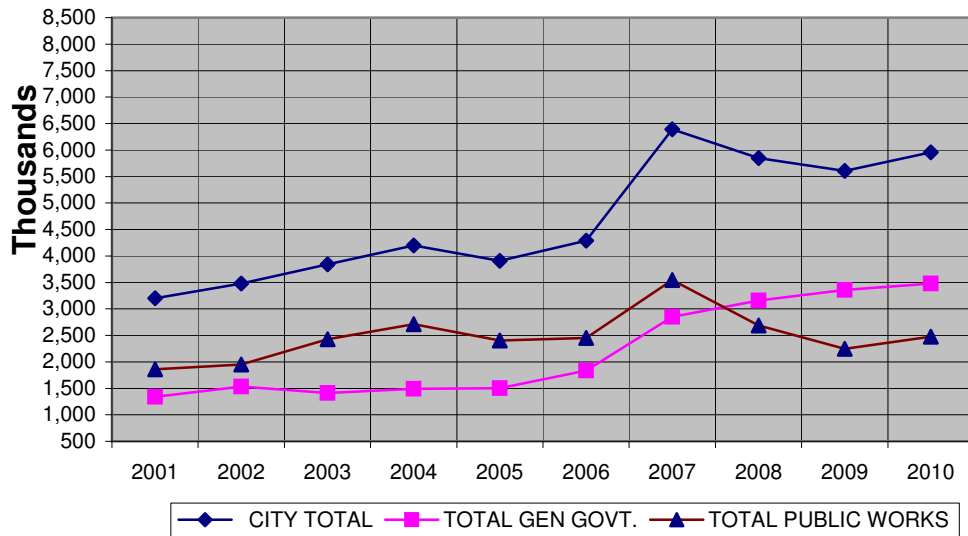
APPENDIX H - CURRENT REAL PROPERTY TAX RATES FOR MUNICIPALITIES IN PRINCE GEORGES COUNTY

CITY OF NEW CARROLLTON, MARYLAND

GENERAL FUND GENERAL GOVERNMENT EXPENDITURES BY FUNCTION LAST TEN FISCAL YEARS

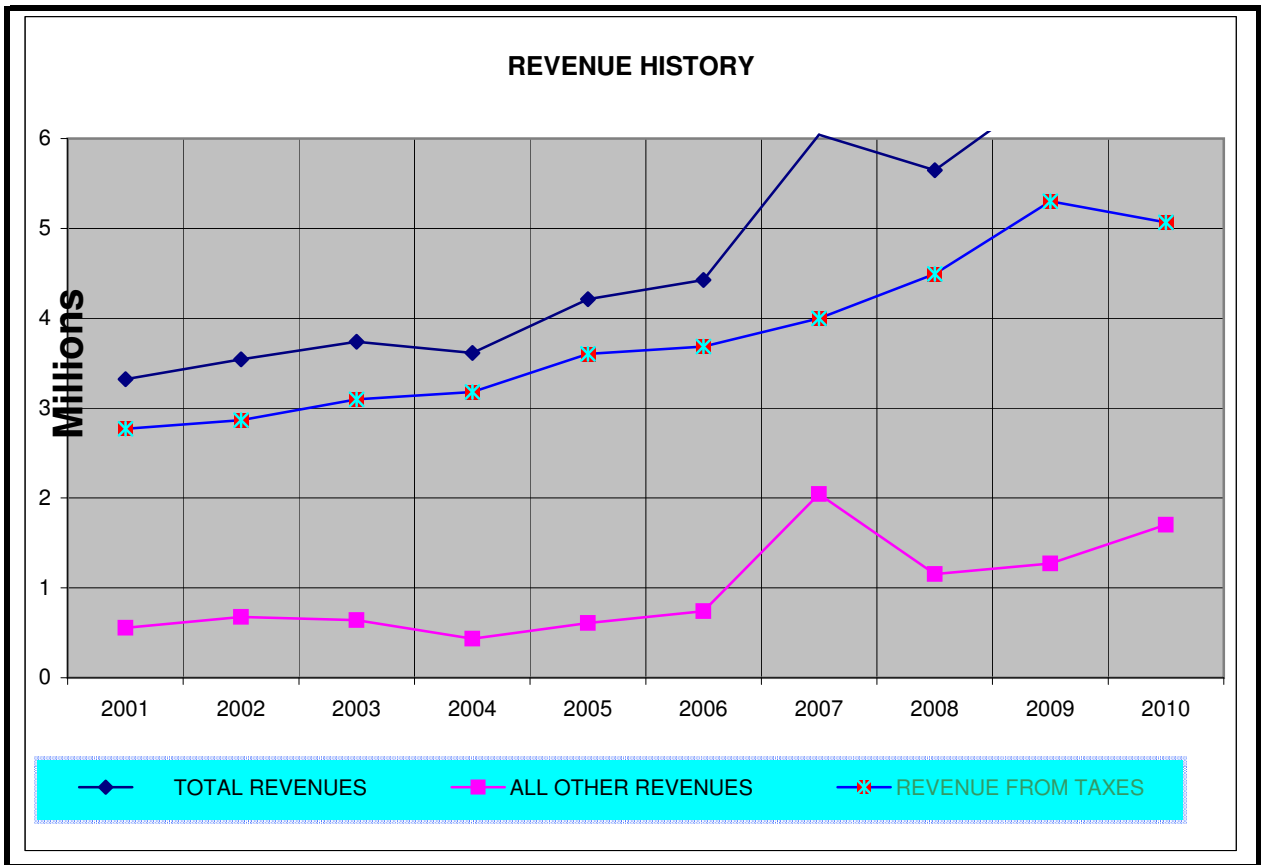
FISCAL YEAR	PUBLIC WORKS ADMN.	HIGH WAYS	SANITA TION	PARKS & RECR.	TOTAL PUBLIC WORKS	GENERAL GOVERNMENT	PUBLIC HEALTH CODE	PUBLIC SAFETY ENF. POLICE	WEIN FUND	DEBT SERVICE	TOTAL GEN GOVT.	CITY TOTAL
2001	390,367	464,673	693,675	309,286	1,858,001	689,573	489,174	0	4,000	159,558	1,342,305	3,200,306
2002	397,614	441,994	735,710	374,281	1,949,599	847,275	513,961	0	4,000	166,718	1,531,954	3,481,553
2003	385,149	838,577	784,093	421,136	2,428,955	723,579	530,552	0	4,000	155,997	1,414,128	3,843,083
2004	408,525	883,110	929,461	489,704	2,710,800	887,675	441,499	0	4,000	155,610	1,488,784	4,199,584
2005	454,346	576,717	822,693	551,232	2,404,988	739,685	589,299	0	4,000	167,801	1,500,785	3,905,773
2006	519,863	541,045	856,134	534,057	2,451,099	987,121	288,796	320,984	4,000	235,541	1,836,442	4,287,541
2007	494,787	1,631,938	898,678	517,448	3,542,851	1,144,988	344,321	1,063,486	4,000	294,587	2,851,382	6,394,233
2008	661,146	533,728	999,670	495,607	2,690,151	1,184,113	343,358	1,253,475	5,000	373,430	3,159,376	5,849,527
2009	419,104	452,021	866,299	511,344	2,248,768	1,266,977	385,779	1,311,350	3,000	388,673	3,355,779	5,604,547
2010	422,925	607,968	894,595	547,397	2,472,885	1,208,177	406,675	1,463,257	4,000	399,621	3,481,730	5,954,615

EXPENDITURE HISTORY BY DEPT.



**CITY OF NEW CARROLLTON, MARYLAND
GENERAL FUND
GENERAL GOVERNMENT REVENUES BY SOURCES
LAST TEN FISCAL YEARS**

FISCAL YEAR	REVENUE FROM TAXES	LICENSES AND PERMITS	LOAN PROCEEDS	INTER GOVT	INTEREST AND DIVIDENDS	OTHER REVNUES	TOTAL OTHER REVENUES	TOTAL REVENUES
2001	2,769,471	11,553		109,353	77,221	355,754	553,881	3,323,352
2002	2,867,686	20,096		253,480	37,191	365,635	676,402	3,544,088
2003	3,098,757	14,326		175,035	22,800	428,922	641,083	3,739,840
2004	3,179,591	15,002		123,212	9,882	285,196	433,292	3,612,883
2005	3,601,819	198,101		101,147	25,096	285,196	609,540	4,211,359
2006	3,686,490	180,398	122,000	66,129	66,271	306,203	741,001	4,427,491
2007	3,999,419	495,001	564,234	259,786	109,399	614,420	2,042,840	6,042,259
2008	4,494,435	160,198	0	192,730	83,841	716,774	1,153,543	5,647,978
2009	5,301,025	165,567	200,000	82,985	38,074	785,309	1,271,935	6,572,960
2010	5,066,353	187,186		247,616	8,330	1,257,215	1,700,347	6,766,700



APPENDIX B

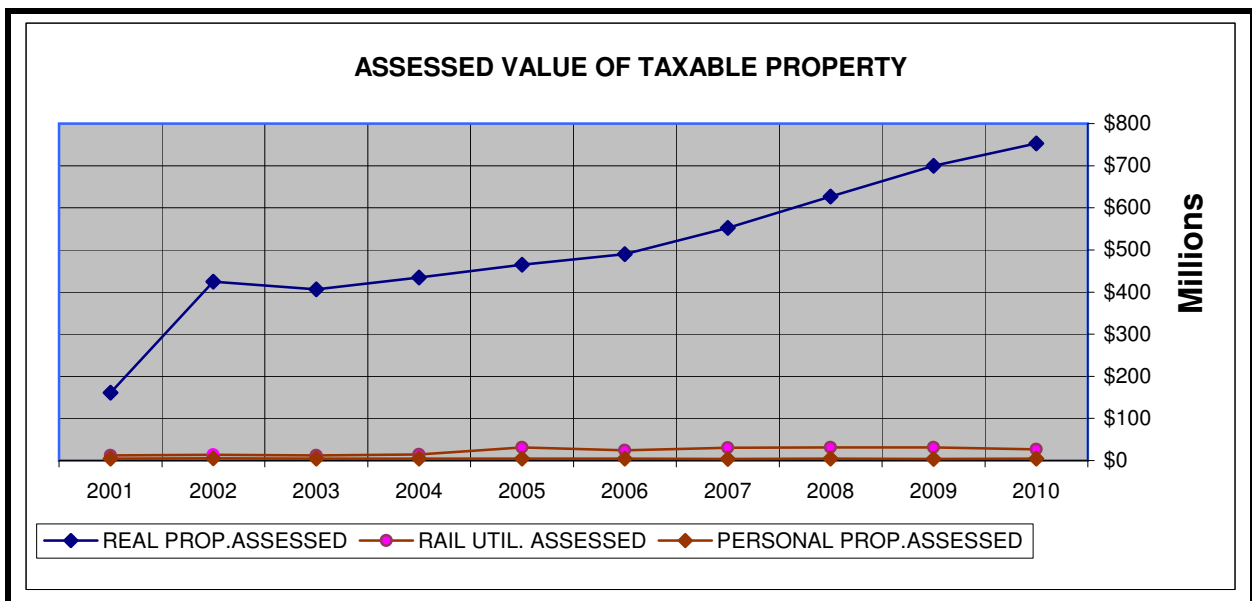
CITY OF NEW CARROLLTON, MARYLAND
ASESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

FISCAL YEAR	REAL PROPERTY		PERSONAL PROPERTY		RAILROADS & PUBLIC UTILITY PROPERTIES		TOTALS	
	ASESSED	ESTIMATED	ASESSED	ESTIMATED	ASESSED	ESTIMATED	ASESSED	ESTIMATED
	VALUE	VALUE	VALUE	VALUE	VALUE	VALUE	VALUE	VALUE
2001	\$160,700,638	\$321,401,277	\$12,390,638	\$24,781,277	\$4,619,787	\$9,239,574	\$177,711,063	\$355,422,128
2002	\$424,747,708	\$424,747,718	\$13,614,149	\$27,228,198	\$5,076,170	\$10,152,340	\$443,438,027	\$462,128,256
2003	\$406,425,750	\$406,425,750	\$12,389,149	\$24,778,298	\$4,829,255	\$9,658,510	\$423,644,154	\$440,862,558
2004	\$434,515,644	\$434,515,644	\$14,075,290	\$28,150,580	\$4,792,800	\$9,585,600	\$453,383,734	\$472,251,824
2005	\$464,943,333	\$464,943,333	\$31,150,212	\$62,300,424	\$4,720,957	\$9,441,914	\$500,814,502	\$536,685,671
2006	\$489,790,250	\$489,790,250	\$24,495,090	\$48,990,180	\$4,688,730	\$9,377,460	\$518,974,070	\$548,157,890
2007	\$552,380,358	\$552,380,358	\$30,108,723	\$60,217,446	\$4,162,872	\$8,325,744	\$586,651,953	\$620,923,548
2008	\$626,637,556	\$626,637,556	\$31,067,660	\$62,135,319	\$4,469,362	\$8,938,723	\$662,174,578	\$697,711,598
2009	\$699,764,200	\$699,764,200	\$31,472,000	\$62,944,000	\$4,137,700	\$8,275,400	\$735,373,900	\$770,983,600
2010	\$752,818,800	\$752,818,800	\$26,298,410	\$52,596,820	\$4,928,180	\$9,856,360	\$784,045,390	\$815,271,980

SOURCE - PRINCE GEORGE'S COUNTY ASSESSMENTS OFFICE

NOTES - Property owned by the City, other governments, churches and schools is exempt, and no estimated value is included.

- the City began taxing business personal property of corporations during the fiscal year 1989.

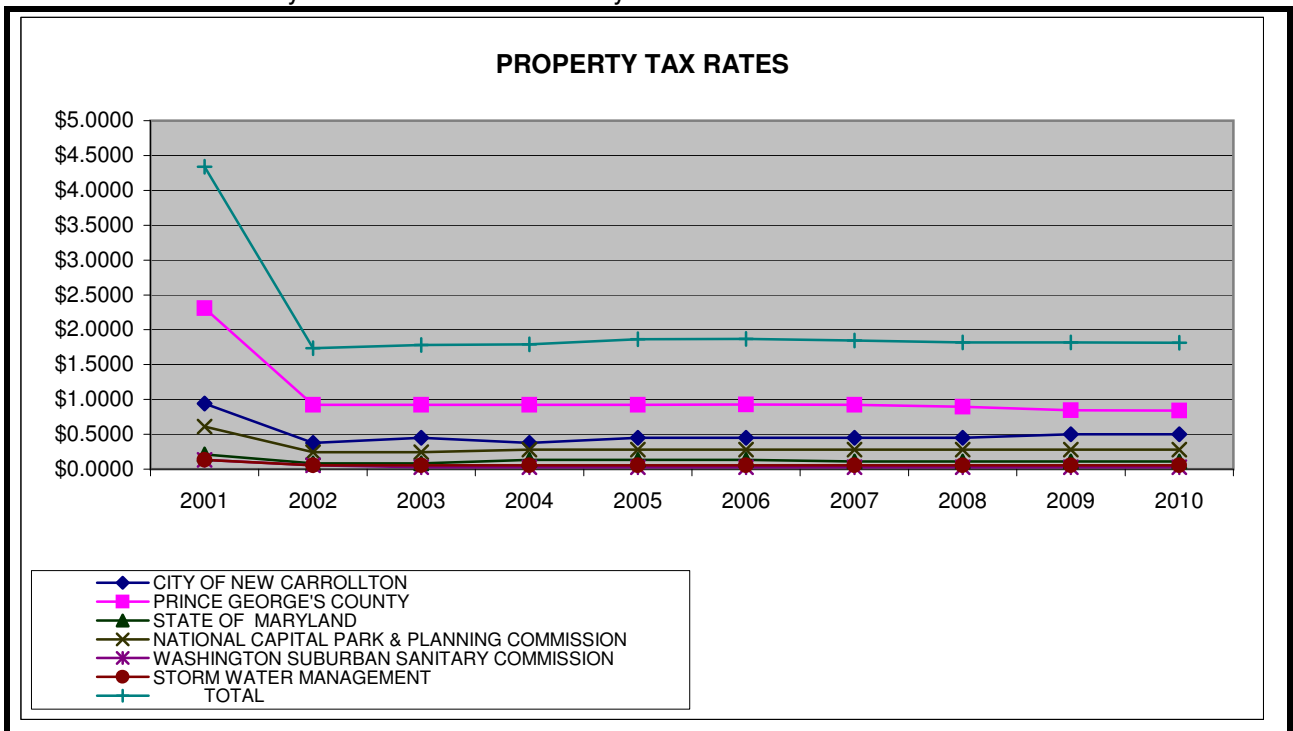


APPENDIX C

**CITY OF NEW CARROLLTON, MARYLAND
PROPERTY TAX RATES
DIRECT & OVERLAPING GOVERNMENTS
(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS**

FISCAL YEAR	CITY OF NEW CARROLLTON	PRINCE GEORGE'S COUNTY	STATE OF MARYLAND	MARYLAND NATIONAL CAPITAL PARK & PLANNING COMMISSION	WASHINGTON SUBURBAN SANITARY COMMISSION	STORM WATER MANAGEMENT	TOTAL
2001	\$0.9400	\$2.3100	\$0.2100	\$0.6100	\$0.1350	\$0.1350	\$4.3400
2002	\$0.3760	\$0.9246	\$0.0840	\$0.2440	\$0.0540	\$0.0540	\$1.7366
2003	\$0.4500	\$0.9246	\$0.0840	\$0.2440	\$0.0260	\$0.0540	\$1.7826
2004	\$0.3760	\$0.9246	\$0.1320	\$0.2790	\$0.0260	\$0.0540	\$1.7916
2005	\$0.4500	\$0.9237	\$0.1320	\$0.2790	\$0.0260	\$0.0540	\$1.8647
2006	\$0.4500	\$0.9261	\$0.1320	\$0.2790	\$0.0260	\$0.0540	\$1.8671
2007	\$0.4500	\$0.9245	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8455
2008	\$0.4500	\$0.8970	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8180
2009	\$0.5000	\$0.8460	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8170
2010	\$0.5000	\$0.8420	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8130

SOURCE: Prince George's County Department of Finance for Prince George's County, State of Maryland.
Maryland-National Capital Parks & Planning Commission, Washington Suburban Sanitary
Commission. City of New Carrollton from City records.



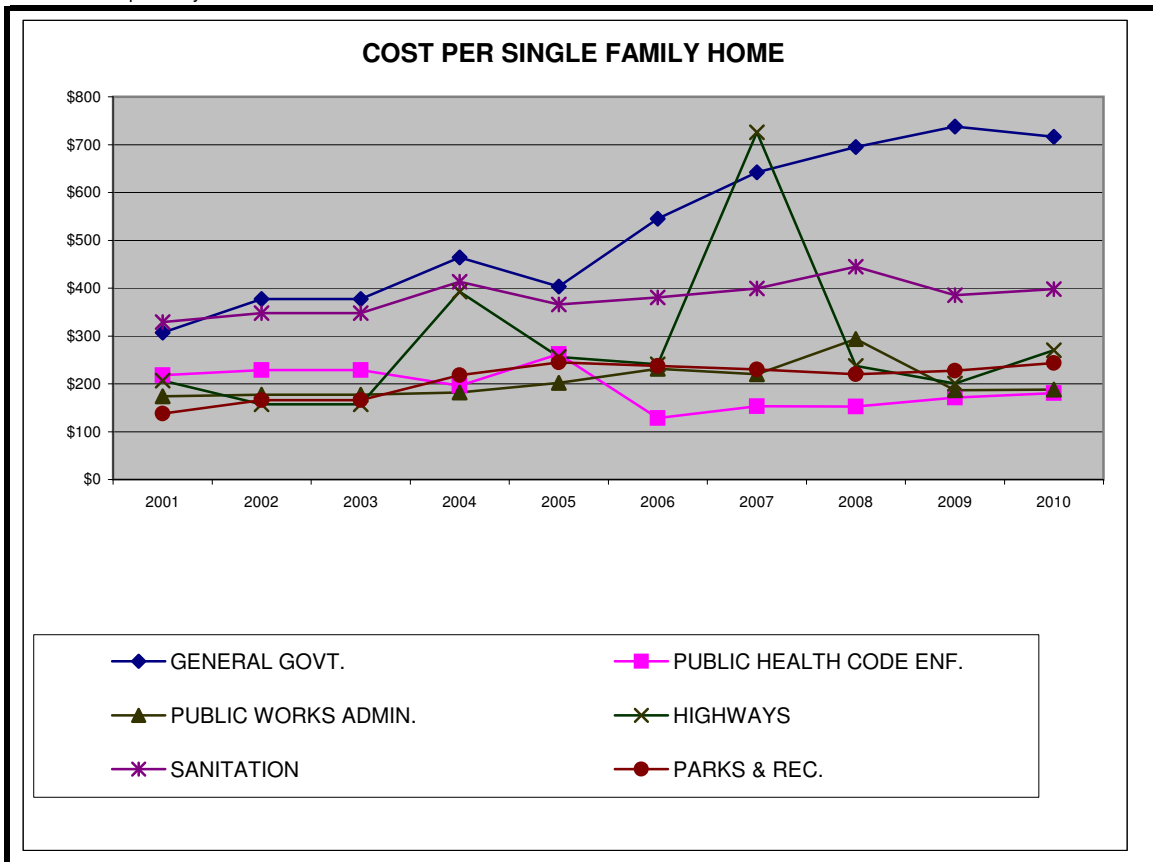
APPENDIX D

**CITY OF NEW CARROLLTON, MARYLAND
COST PER SINGLE FAMILY HOME
LAST TEN FISCAL YEARS**

FISCAL YEAR	GENERAL GOVT.	PUBLIC HEALTH CODE ENF.	PULIC SAFETY POLICE	GENERAL GOVT. TOTAL	PUBLIC WORKS ADMIN.	HIGHWAYS	SANITATION	PARKS & REC.	PUBLIC WORKS TOTAL	COST PER SINGLE HOME
2001	\$307	\$218		\$525	\$174	\$207	\$329	\$138	\$848	\$1,373
2002	\$377	\$229		\$606	\$177	\$157	\$348	\$166	\$848	\$1,454
2003	\$377	\$229		\$606	\$177	\$157	\$348	\$166	\$848	\$1,454
2004	\$464	\$196		\$660	\$182	\$393	\$413	\$218	\$1,205	\$1,866
2005	\$404	\$262		\$666	\$202	\$256	\$366	\$245	\$1,069	\$1,735
2006	\$545	\$128	\$143	\$674	\$231	\$241	\$381	\$237	\$1,090	\$1,764
2007	\$642	\$153	\$473	\$1,268	\$220	\$726	\$400	\$230	\$1,575	\$2,843
2008	\$695	\$153	\$557	\$1,405	\$294	\$237	\$444	\$220	\$1,196	\$2,601
2009	\$738	\$172	\$583	\$1,492	\$186	\$201	\$385	\$227	\$1,000	\$2,492
2010	\$717	\$181	\$651	\$1,548	\$188	\$270	\$398	\$243	\$1,100	\$2,648

NOTES: Condominium container cost has been excluded from the Sanitation cost.

Number of single family homes were taken from the Comprehensive Annual Financial Report to compute cost for each respective year.



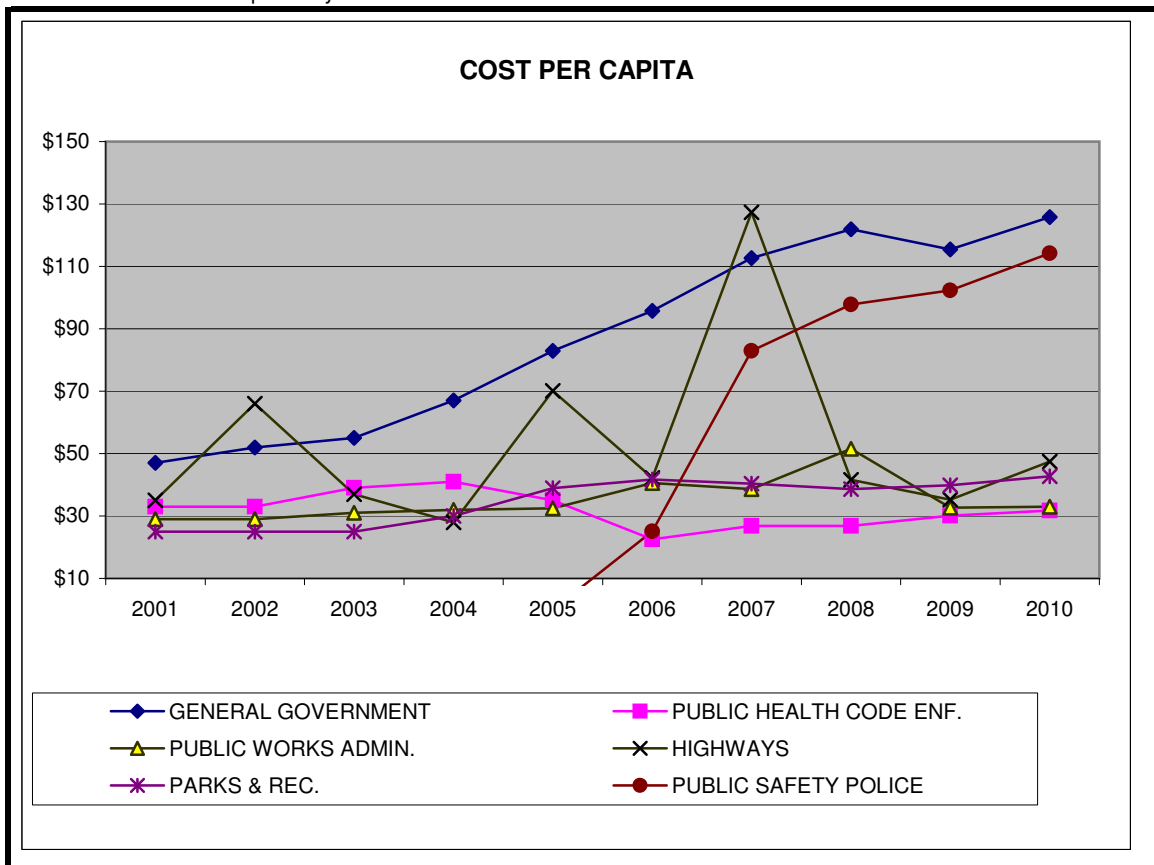
CONDO REFUSE COLLECTION COST EXCLUDED.

APPENDIX E

**CITY OF NEW CARROLLTON, MARYLAND
COST PER CAPITA
LAST TEN FISCAL YEARS**

FISCAL YEAR	GENERAL GOVERNMENT	PUBLIC HEALTH CODE ENF.	PUBLIC SAFETY POLICE	GENERAL GOVERN. TOTAL	PUBLIC WORKS ADMIN.	HIGHWAYS	SANITATION	PARKS & REC.	PUBLIC WORKS TOTAL	TOTAL COST PER CAPITA
2001	\$47	\$33	\$0	\$80	\$29	\$35	\$53	\$25	\$142	\$222
2002	52	33	0	85	29	66	52	25	172	257
2003	55	39	0	94	31	37	55	25	148	242
2004	67	41	0	108	32	28	58	30	148	256
2005	83	35	0	118	32	70	74	39	215	333
2006	96	23	25	118	41	42	67	42	191	309
2007	113	27	83	237	39	127	70	40	276	514
2008	122	27	98	246	52	42	78	39	210	456
2009	115	30	102	248	33	35	68	40	175	423
2010	126	32	114	272	33	47	70	43	193	465

NOTES: Per capita numbers used in the calculation were taken from the Comprehensive Annual Financial Report to compute cost for each respective year.



APPENDIX F

FY 2012

**CITY OF NEW CARROLLTON, MARYLAND
EXPENDITURES BY CATEGORY**

CATEGORY	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2012 PROPOSED	FY 2013 PROJECTED
<u>GENERAL GOVERNMENT</u>				
<u>Mayor & Council</u>				
Personnel	\$35,582	\$38,529	\$38,529	\$38,532
Operations	\$24,796	\$29,777	\$14,500	\$26,000
Capital	\$0	\$0	\$0	\$0
Sub-Total	\$60,378	\$68,306	\$53,029	\$64,532
<u>G.G.Administration</u>				
Personnel	\$510,137	\$604,758	\$641,667	\$647,495
Operations	\$428,490	\$509,650	\$503,450	\$527,500
Capital	\$28,945	\$74,500	\$287,000	\$85,500
Sub-Total	\$967,572	\$1,188,908	\$1,432,117	\$1,260,495
<u>Finance & Accounting</u>				
Personnel	\$134,529	\$137,612	\$158,413	\$163,449
Operations	\$28,594	\$45,320	\$42,000	\$45,400
Capital	\$17,104	\$9,000	\$9,000	\$10,000
Sub-Total	\$180,227	\$191,932	\$209,413	\$218,849
<u>P.H.Code Enforcement</u>				
Personnel	\$294,364	\$343,685	\$362,291	\$367,423
Operations	\$92,903	\$98,100	\$90,900	\$89,250
Capital	\$19,408	\$2,500	\$2,500	\$0
Sub-Total	\$406,675	\$444,285	\$455,691	\$456,673
TOTAL GENERAL GOVERNMENT	\$1,614,852	\$1,893,431	\$2,150,250	\$2,000,549
<u>PUBLIC SAFETY</u>				
<u>Police Administration</u>				
Personnel	\$206,887	\$267,006	\$296,173	\$307,018
Operations	\$67,726	\$76,650	\$84,650	\$81,050
Capital	\$1,164	\$6,000	\$0	\$0
Sub-Total	\$275,777	\$349,656	\$380,823	\$388,068

(continued)

APPENDIX G

**CITY OF NEW CARROLLTON, MARYLAND
EXPENDITURES BY CATEGORY**

<u>Police Special Operation</u>				
Personnel	\$173,713	\$337,788	\$434,690	\$433,640
Operations	\$51,969	\$90,050	\$92,550	\$58,750
Capital	\$80,417	\$100,000	\$178,000	\$0
Sub-Total	\$306,099	\$527,838	\$705,240	\$492,390
<u>Police Patrol Service</u>				
Personnel	\$606,460	\$773,702	\$876,192	\$884,806
Operations	\$112,857	\$127,700	\$124,550	\$115,900
Capital	\$61,470	\$57,350	\$0	\$0
Sub-Total	\$780,787	\$958,752	\$1,000,742	\$1,000,706
<u>Police Parking & Animal Control Enforcement</u>				
Personnel	\$83,446	\$127,250	\$139,151	\$160,249
Operations	\$17,149	\$34,192	\$37,000	\$41,650
Capital	\$0	\$35,000	\$2,500	\$0
Sub-Total	\$100,595	\$196,442	\$178,651	\$201,899
TOTAL PUBLIC SAFETY	\$1,463,258	\$2,032,688	\$2,265,456	\$2,083,063
<u>PUBLIC WORKS</u>				
<u>P.W. Administration</u>				
Personnel	\$322,005	\$433,837	\$461,371	\$450,633
Operations	\$77,450	\$127,950	\$123,900	\$127,000
Capital	\$23,470	\$0	\$6,000	\$0
Sub-Total	\$422,925	\$561,787	\$591,271	\$577,633
<u>P.W. Highways</u>				
Personnel	\$260,329	\$298,330	\$316,752	\$326,248
Operations	\$226,956	\$219,020	\$220,400	\$229,200
Capital	\$120,683	\$25,000	\$2,175,000	\$80,000
Sub-Total	\$607,968	\$542,350	\$2,712,152	\$635,448
<u>P.W. Sanitation</u>				
Personnel	\$505,085	\$584,137	\$621,505	\$630,636
Operations	\$389,510	\$481,300	\$481,700	\$492,800
Capital	\$0	\$290,000	\$0	\$0
Sub-Total	\$894,595	\$1,355,437	\$1,103,205	\$1,123,436

(continued)

APPENDIX G

**CITY OF NEW CARROLLTON, MARYLAND
EXPENDITURES BY CATEGORY**

<u>P.W. Parks & Recreation</u>				
Personnel	\$453,198	\$502,025	\$543,275	\$540,940
Operations	\$88,597	\$109,600	\$111,000	\$107,800
Capital	\$5,600	\$0	\$0	\$0
Sub-Total	<u>\$547,395</u>	<u>\$611,625</u>	<u>\$654,275</u>	<u>\$648,740</u>
TOTAL PUBLIC WORKS	<u>\$2,472,883</u>	<u>\$3,071,199</u>	<u>\$5,060,903</u>	<u>\$2,985,258</u>
<u>Other Expenditures</u>				
TOTAL MISCELLANEOUS	<u>\$403,622</u>	<u>\$1,307,311</u>	<u>\$954,893</u>	<u>\$777,855</u>
TOTAL EXPENDITURES	<u>\$5,954,615</u>	<u>\$8,304,629</u>	<u>\$10,431,502</u>	<u>\$7,846,725</u>

APPENDIX G

CURRENT REAL PROPERTY TAX RATES OF
MUNICIPALITIES IN PRINCE GEORGE'S COUNTY
(FOR THE TAXABLE YEAR ENDING JUNE 30, 2010)
COST PER \$100 OF ASSESSED VALUE (ALPHA ORDER)

Municipal property taxes in Prince George's County range from \$0.24 to \$0.800 per \$100 of assessed valuation. The City of New Carrollton's tax rate is sixteenth out of twenty-seven County municipalities. The average rate \$0.502

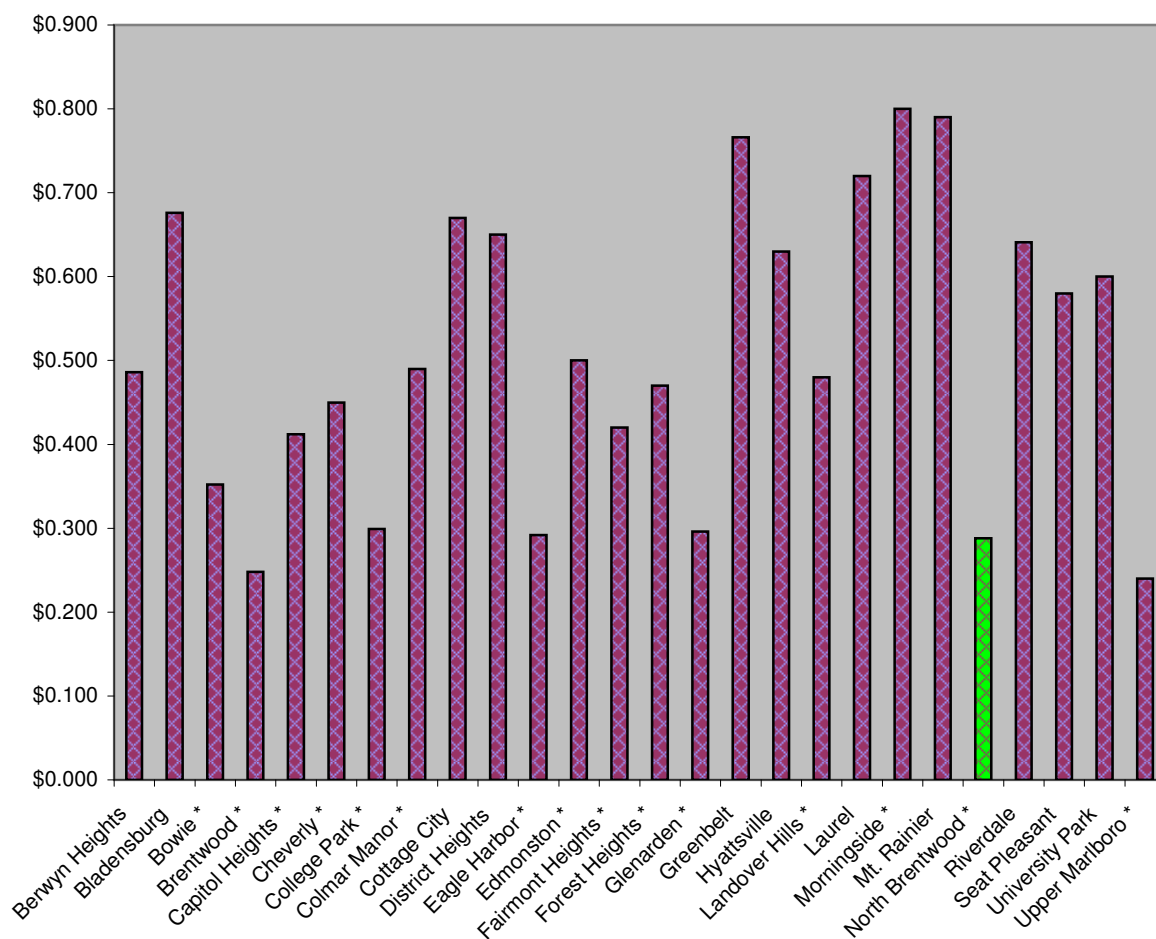
MUNICIPALITY	POPULATION	TAX RATE PER \$100	+OVER () UNDER THE AVG.
NEW CARROLLTON	12811	\$0.500	(\$0.009)
Berwyn Heights	2935	\$0.486	(\$0.014)
Bladensburg	8064	\$0.676	\$0.176
Bowie *	37589	\$0.352	(\$0.148)
Brentwood *	3005	\$0.248	(\$0.252)
Capitol Heights *	4450	\$0.412	(\$0.088)
Cheverly *	6030	\$0.450	(\$0.050)
College Park *	21927	\$0.299	(\$0.201)
Colmar Manor *	1249	\$0.490	(\$0.010)
Cottage City	1123	\$0.670	\$0.170
District Heights	6704	\$0.650	\$0.150
Eagle Harbor *	220	\$0.292	(\$0.208)
Edmonston *	851	\$0.500	\$0.000
Fairmont Heights *	1238	\$0.420	(\$0.080)
Forest Heights *	2999	\$0.470	(\$0.030)
Glenarden *	5500	\$0.296	(\$0.204)
Greenbelt	17332	\$0.766	\$0.266
Hyattsville	13864	\$0.630	\$0.130
Landover Hills *	2004	\$0.480	(\$0.020)
Laurel	19453	\$0.720	\$0.220
Morningside *	1210	\$0.800	\$0.300
Mt. Rainier	7954	\$0.790	\$0.290
North Brentwood *	580	\$0.288	(\$0.212)
Riverdale	5185	\$0.641	\$0.141
Seat Pleasant	5217	\$0.580	\$0.080
University Park	2262	\$0.600	\$0.100
Upper Marlboro *	745	\$0.240	(\$0.260)
Average Tax Rate		\$0.509	\$0.009

NOTE: Population taken from U.S. Census, Year 2000.

Tax rates obtained from Prince George's County office of Finance.

* Tax rates equal to or lower than New Carrollton's

**FY 2010
MUNICIPAL TAX RATES**



COST PER \$100 ASSESSED VALUE(ALPHA ORDER)

CURRENT REAL PROPERTY TAX RATES OF
MUNICIPALITIES IN PRINCE GEORGES COUNTY
(FOR THE TAXABLE YEAR ENDING JUNE 30, 2010)
COST PER \$100 OF ASSESSED VALUE (NUMERICAL ORDER)

Municipal property taxes in Prince Georges's County range from \$0.24 to \$0.807 per \$100 of assessed valuation. The City of New Carrollton's tax rate is sixteenth out of twenty-seven County municipalities. The average rate \$0.502

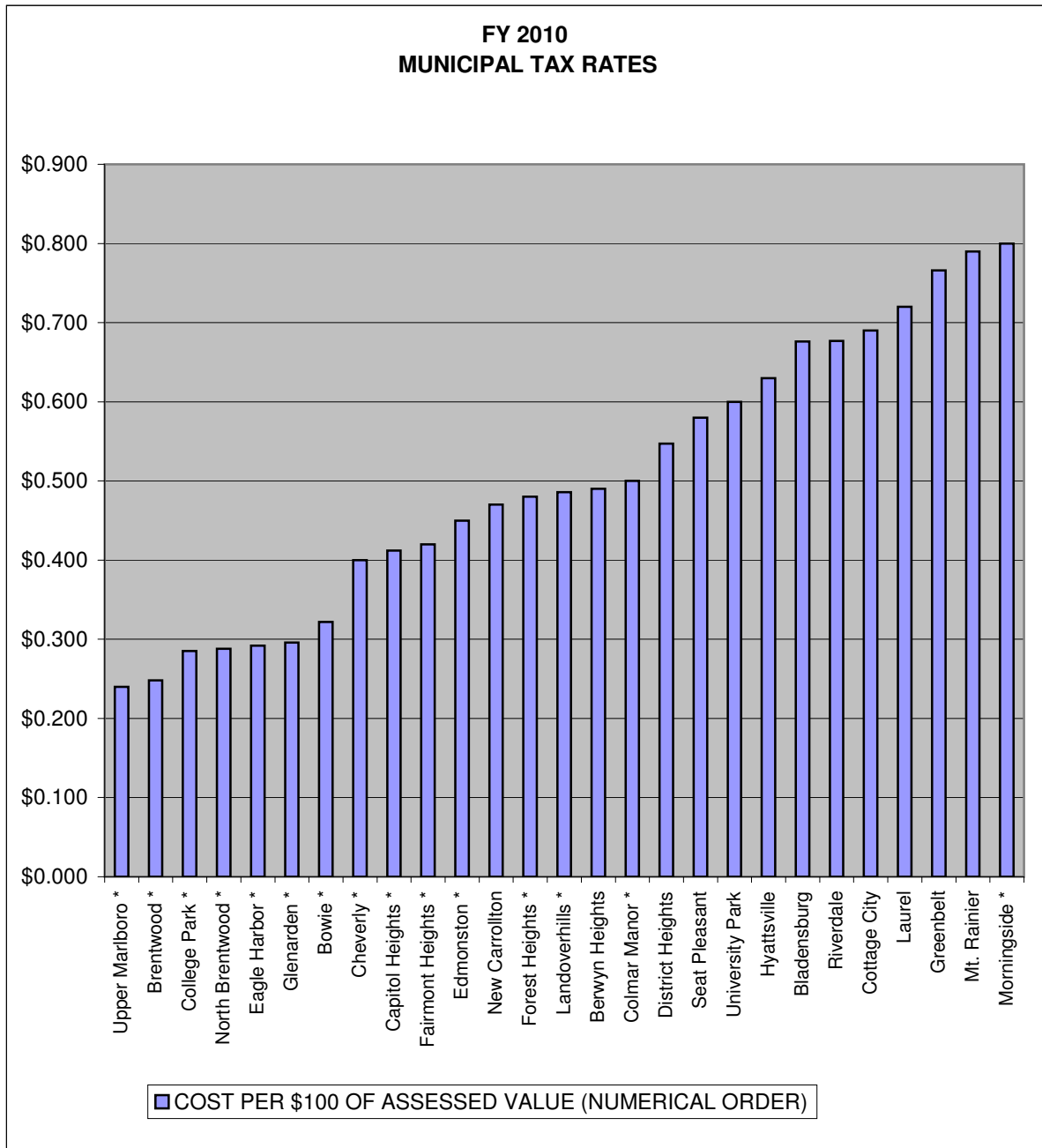
COST PER \$100 OF ASSESSED VALUE (NUMERICAL ORDER)			
MUNICIPALITY	POPULATION	TAX RATE PER \$100	+OVER () UNDER THE AVG.
NEW CARROLLTON	12811	\$0.500	(\$0.002)
Upper Marlboro *	745	\$0.240	(\$0.260)
Brentwood *	3005	\$0.248	(\$0.252)
College Park *	21927	\$0.285	(\$0.215)
North Brentwood *	580	\$0.288	(\$0.212)
Eagle Harbor *	220	\$0.292	(\$0.208)
Glenarden *	5500	\$0.296	(\$0.204)
Bowie *	37589	\$0.322	(\$0.178)
Cheverly *	6030	\$0.400	(\$0.100)
Capitol Heights *	4450	\$0.412	(\$0.088)
Fairmont Heights *	1238	\$0.420	(\$0.080)
Edmonston *	851	\$0.450	(\$0.050)
New Carrollton	12811	\$0.470	(\$0.030)
Forest Heights *	2999	\$0.480	\$0.080
Landoverhills *	2004	\$0.486	(\$0.014)
Berwyn Heights	2935	\$0.490	(\$0.010)
Colmar Manor *	1249	\$0.500	\$0.000
District Heights	6704	\$0.547	\$0.047
Seat Pleasant	5217	\$0.580	\$0.080
University Park	2262	\$0.600	\$0.100
Hyattsville	13864	\$0.630	\$0.130
Bladensburg	8064	\$0.676	\$0.176
Riverdale	5185	\$0.677	\$0.177
Cottage City	1123	\$0.690	\$0.190
Laurel	19453	\$0.720	\$0.220
Greenbelt	17332	\$0.766	\$0.266
Mt. Rainier	7954	\$0.790	\$0.290
Morningside *	1210	\$0.800	\$0.300
Average Tax Rate		\$0.502	\$0.006

NOTE: Population taken from U.S. Census, 1990

Tax rates obtained from Prince George's County office of Finance.

* Tax rates equal to or lower than New Carrollton's

APPENDIX H



APPENDIX H (PART-2)

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